



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

July 18, 2002

The Honorable J. Curtis Fruit
Clerk of the Circuit Court
City of Virginia Beach

City Council
City of Virginia Beach

We have audited the cash receipts and disbursements of the Clerk of the Circuit Court of the City of Virginia Beach for the period April 1, 2001 through March 31, 2002.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

The results of our tests found the Court properly stated, in all material respects, the amounts recorded and reported in the financial management system; no material weaknesses in the internal controls; and no instances of noncompliance with applicable laws, regulations, and policies.

We acknowledge the cooperation extended to us during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:kva

cc: The Honorable Thomas S. Shadrick, Chief Judge
James K. Spore, City Manager
Don Lucido, Director of Technical Assistance
Supreme Court of Virginia
Martin Watts, Court Analyst
Supreme Court of Virginia
Director, Admin and Public Records
Department of Accounts

The Honorable J. Curtis Fruit
Clerk of the Circuit Court
City of Virginia Beach
2425 Nimmo Parkway, Judicial Ctr., Bldg. 10
Virginia Beach, VA 23456-9017

The Honorable Thomas S. Shadrick
Chief Judge of the Circuit Court
City of Virginia Beach
2425 Nimmo Parkway, Judicial Ctr., Bldg. 10
Virginia Beach, VA 23456-9017

City Council
City of Virginia Beach
2401 Courthouse Drive, Municipal Ctr. Bldg. 1
Virginia Beach, VA 23456

James K. Spore
City Manager
City of Virginia Beach
2401 Courthouse Drive, Municipal Ctr., Bldg. 1
Virginia Beach, VA 23456

Don Lucido, Director of Technical Assistance
Supreme Court of Virginia
North Ninth Street
Richmond, VA 23219

Martin Watts, Court Analyst
Supreme Court of Virginia
North Ninth Street
Richmond, VA 23219

Director, Admin and Public Records
Department of Accounts
James Monroe Building
2nd Floor

Admin File
Working Papers